

Policy Name	Board of Directors Code of Conduct
Policy Reference	P-006
Approved by	Board of Directors
Version	2.0
Date of Approval	November 2022
Next Review Date	November 2025

The Organisation

The Irish Emergency Alliance (IEA) is a membership organisation, made up of seven Irish registered charities working on international humanitarian emergency relief. Our members are ActionAid, Christian Aid, Plan International, Self Help Africa, Tearfund, Trócaire and World Vision. These members have programmes in a total of 85 different countries across the globe giving the IEA a very significant presence to respond quickly to an emergency. At the time of major humanitarian emergencies, IEA members come together to raise money from the Irish public in a coordinated manner.

The IEA is a joint appeals mechanism where Irish humanitarian organisations agree to consolidate our fundraising efforts, demonstrating to the public that we can work together and reduce our administrative and fundraising costs.

As humanitarian organisations, our overriding mandate is to save lives and alleviate suffering of the most vulnerable and impoverished people on our planet.

Code of Conduct

This policy applies to all Irish Emergency Alliance Board Members.

The Board is committed to ethical conduct in all areas of its responsibilities and authority.

Board Directors shall:

- Maintain and understand the values and goals of the Alliance.
- Be loyal to the Alliance and its mission.
- Publicly represent the Alliance in a professional and positive manner.
- Respect the integrity of its staff and volunteers.

- Act within the Constitution of the IEA, the Governance Code as defined by the Charities Regulator¹ and the law.
- Act in the best interests of the Alliance as a whole – considering what is best for the Alliance and avoiding bringing it into disrepute.
- Board Directors will disclose any and all interests, whether personal, financial, business, political or family interest(s), and any outside employment / engagement that may impact their responsibilities and obligations to the IEA either in fact or appearance in accordance with the IEA’s Conflict of Interest and Loyalty Policy.
- Observe the confidentiality of non-public information acquired in the role of Board Director and not disclose to any other persons such information that might be harmful to the Alliance or the people the IEA work to support.
- Be diligent and attend Board meetings meaningfully. This includes being fully prepared for all meetings and participating appropriately in decision-making.
- Work considerately and respectfully with all – respecting diversity, different roles and boundaries, and avoiding giving offence.
- Act jointly and accept a majority decision, do not act independently of the Board’s decisions.
- Speak with one voice through the Board’s policies and ensure that any disagreements with the Board’s stance are resolved within the Board.
- Recognise that no individual Board Director has the authority to instruct the Executive Director or other IEA directly appointed staff without formal approval of the Board.

Alleged breaches of the code should be reported to the IEA Chairperson or Vice-Chairperson, who will investigate the complaint or issue.

Signed by:

NAME:

DATE:

¹ <https://www.charitiesregulator.ie/en/information-for-charities/charities-governance-code>